

To whom it may concern:

My name is Wendy Mitchell, teacher at Holy Name of Jesus School. Our BEN is 64247.

I would like to file an appeal for filing year 2017. I have been trying to get all information corrected to get reimbursement for our claims. I have been informed that I missed the January deadline. I have to admit that I have not had a good understanding of the process and deadlines, our our Consultant Jill is no longer doing the work. My position as a classroom teacher does not allow for a lot of extra time to work on this. In small schools, we do much multitasking to make things work. Not an excuse, but my reason for not staying on this. I was not aware of the deadline. I have filed many questions and extensions along the way.

I have been filing cases throughout this time to find solutions to the errors.

In January we did discover that the buyout of the bank had held up our banking information. It took time to find the issue with our forms. We were recertified at that time.

Our FRN's are 1799092522 and 1799092559

471 = 171045342

Please consider giving us an extension on our reimbursement. I have finally had assistance to fix all errors on the

Sincerely,

Wendy Mitchell  
Technology Specialist,  
Holy Name of Jesus School  
763-473-3675, Ext. 169